

DATA PROTECTION INFORMATION FOR APPLICANTS

Data processing

Responsible: Gustav Berning GmbH & Co. KG, info@prinsenberning.com, +49 54018640-0
Data protection officer: EDV-Unternehmensberatung Foß GmbH, datenschutz@prinsenberning.com, +49 5423 964900

Legal basis of the data processing
 Art. 6 (1) b DS-GVO i.V.m § 26 Abs. 1 BDSG-new

Passing on of your data to:

No data will be passed on to third persons.

Storage duration

Your application data will be stored for six months or, if applicable, beyond that period if you agree to a longer storage period.
 When an employment relationship comes into being, your application data will be transferred to the personnel file and destroyed ten years after termination of the employment relationship.

Your rights:

- Information
- Corrigendum
- Blocking
- Deletion
- Objection of the processing
- Data transmission
- Right of appeal to the supervisory authority
- Revocation of consent

1. Who is responsible for data processing and whom can you contact?

Responsible for data processing is
 Gustav Berning GmbH & Co. KG
 Alte Heerstr. 1
 49124 Georgsmarienhütte
 Phone: +49 5401 8640-0
 e-mail: info@prinsenberning.com

Contact details of the data protection officer:
 e-mail: datenschutz@prinsenberning.com

2. What sources and data do we use?

We process data that we receive exclusively from the business relationship with you. We receive the data directly from you.

Specifically, we process the following data:

- Master data (first name, last name, name supplements, legal guardians, etc.)
- Contact data (address, (mobile) phone number, e-mail address)
- Application data (cover letter, certificates, questionnaires, qualifications etc.)

3. For what purposes and on what legal basis is your data processed?

We process your personal data in compliance with the provisions of the EU Data Protection Basic Regulation (DS-GVO), the Federal Data Protection Act new (BDSG-new) and all other relevant laws. The data processing primarily serves to carry out and process the application procedure and to assess the suitability for the position in question. As a result, it is necessary to process your applicant data in order to decide whether to establish an employment relationship. The primary legal basis for this is Art. 6

(1 b) DS-GVO in conjunction with § 26 (1) BDSG-new. Your applicant data will be treated confidentially at all times. Should we wish to process your personal data for a purpose not mentioned above, we will inform you in advance.

4. Is your data transferred to a third country?

Your personal data will not be transferred to a third country (states outside the European Economic Area - EEA).

5. Who receives your data?

Within our company, only those persons and bodies (e.g. specialist department, works council, disabled persons' representative body) receive your personal data which they need for the hiring decision and to fulfil our contractual and legal obligations. Within our group of companies, your data will be transferred to certain companies if they perform data processing tasks centrally for the companies affiliated to the group (e.g. personnel).

6. How long is your data stored?

We destroy your personal data six months after the application process is completed. This does not apply if legal provisions prevent deletion or if further storage is necessary for the purpose of providing evidence or if you have consented to longer storage.

7. Is your data transferred to a third country?

Your personal data will not be transferred to a third country (states outside the European Economic Area - EEA).

8. Are you obliged to provide your data?

As part of your application, you must provide the personal data required to carry out the application procedure and the assessment of suitability. Without this data, we will not be able to carry out the application procedure and make a decision on whether to establish an employment relationship.

9. Do you wish to complain about the handling of your data?

You have the opportunity to contact our data protection officer or a data protection supervisory authority. The data protection supervisory authority responsible for us is
The State Commissioner for Data Protection of Lower Saxony, Prinzenstraße 5, 30159 Hannover

10. What data protection rights do you have?

Under the respective legal requirements of the DSGVO, you have the right to correct, delete, restrict processing and transfer your personal data. You also have the right of appeal to a data protection supervisory authority.

You have the right (right of objection) to object at any time to the processing of your personal data for the purposes of direct advertising without giving reasons.

You have the right (right of information) to demand information from us at any time about the data stored about you.

If we process your data to protect legitimate interests, you can object to this processing for reasons arising from your particular situation.

We will then no longer process your personal data unless we can prove compelling reasons for processing worthy of protection that outweigh your interests, rights and freedoms or the processing serves to assert, exercise or defend legal claims.